

Request for Proposals Number 2023-09
Establishment and Operation of Receiving Facilities for City of Toronto Districts
Addendum # 3 – January 10, 2024

The Proposal Submission Deadline is unchanged by Addendum # 3.

Addendum # 3 includes revision R5 to R7.

Addendum # 3 also includes responses to questions submitted in writing between December 16, 2023 and January 8, 2024.

All other terms and conditions remain the same.

Include this addendum in Appendix D: Proposal Form under Acknowledgement of Receipt and Acceptance of Addenda as Addendum # 3.

R5 – Request for Proposals Number 2023-09 for Establishment and Operation of Receiving Facilities for City of Toronto Districts

Replace the Request for Proposals Number 2023-09 with the revised Request for Proposals Number 2023-09 found [here](#). A comparison document displaying the revisions can be found [here](#).

R6 – Appendix A – Draft Master Services Agreement

Replace Appendix A Draft Master Services Agreement with the revised Appendix A Draft Master Services Agreement found [here](#). A comparison document displaying the revisions can be found [here](#).

R7 – Appendix I – Alternative Option Form

Replace Appendix I Alternative Option Form with the revised Appendix I Alternative Option Form found [here](#). A comparison document displaying the revisions can be found [here](#).

Questions Submitted in Writing

1. Can the Issuing Authority confirm if we are to submit proposals per District or per Receiving Facility (For example, if one RF can service two districts)?

R: A Proposal must be for a minimum of one (1) District in accordance with Section 1.3(c) of the RFP. A Receiving Facility can be proposed to provide services for more than one (1) District.

2. For the Alternative Options it states, “using the Alternative Option Form provided in Appendix I for each District addressed in an alternative option.” Can the Issuing Authority confirm if we are to submit one Alternative option Appendix I form for

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multiple districts, or do we need to submit an Appendix I form for each district included in an alternative option?

R: A single Alternative Option Form may be used for an Alternative Option that includes multiple Districts. Refer to R5 and R6.

3. Are proponents required to provide rates for “Option 2 – Open 24 hours per day for Curbside and Front-End Collection Vehicles” or is this a provisional item?

R: Proponents are required to provide rates for Option 2 – Open 24 hours per day for Curbside and Front-End Collection Vehicles.

4. Section 3.1 (o) states “The Contractor shall not mix Collected Material from Eligible Sources and Collected Material from Public Space Receptacles on a tipping floor or during consolidation and loading”. This is a new requirement compared to the receiving RFPs 1, 2, and 3.

- a) Where will this material come from? There is no mention of segregated collection of this material in Collection RFP #2023-07?

R: Producers are obligated to meet the requirements of Section 28 of the Regulation. The manner in which these requirements will be met by the common collection system has not yet been determined.

- b) Will there be a separate RFP issued for the collection of this material?

R: Producers are obligated to meet the requirements of Section 28 of the Regulation. The manner in which these requirements will be met by the common collection system has not yet been determined.

- c) How much material is expected?

R: The portion of the Estimated Projected Collected Tonnes in Appendix K-1 that is expected to be collected from Public Space Receptacles in the City of Toronto in 2026 is uncertain. At this time, it is estimated to be in the range of 50 to 100 tonnes per year across all four Districts. The Issuing Authority holds no responsibility or liability should the actual amount collected from Public Space Receptacles in the City of Toronto in 2026 differ from the currently estimated range.

- d) Building space to accommodate an additional pile to be kept segregated will add additional costs into the system. Can proponents bid with an exception that no public

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space receptacles material will be accepted or can this requirement be removed from the SOW?

R: Receiving Blue Box Material collected from Public Space Receptables in the City of Toronto in 2026 must be included in a Proposal. Proponents may submit an Alternative Option that is based only on receiving Blue Box Material collected from single-family residences and facilities (multi-family residences, long-term care homes, retirement homes and schools).

5. Over the last 12 – 20 months there have been major cost fluctuations in the market. This RFP begins January 1 2026 and it is hard to set a price for 2 years out especially given what we have all lived through recently. In the RFP will there be a challenge if we outline a price along with certain indexes that will be applied over the next two years to offset cost inflation? CPI may support it but we also want to factor in items like labour, fuel etc.

R: As set out in Appendix H Pricing Form “Proponents are to complete this Pricing Form in 2023 Canadian dollars. Unit Prices will be adjusted for CPI and fuel escalation from the Proposal Submission Deadline to the earliest Service Commencement Date for a Statement of Work based on the principles described in the compensation exhibit of the relevant Statement of Work and as agreed upon by the Parties.”

6. Is it possible to have a further extension on this RFP response?

R: No.